

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
MARCH 8, 2018**

There were 22 members/guests in attendance.

Chip Stevenson	Sussex County LEPC
Sand Hoffman	Chesapeake Utilities
Bill Davis	DNREC
Michael Kaupa	Mountaire
Bob Kendall	Mountaire
Rafael Perez	Gardner-Gibson
Sharon Jefferson	Red Cross
Kelly Kruger	Sussex County, EOC Secretary
David Irwin	LEPC/NCC
Ken Cenci	DNREC
Tom Saufley	Allen Harim
Brandon Olenik	LEPC/Kent County
Sonia Williamson	Mountaire
Keith Bennett	SCEMS
Mark Dolan	DNREC
Nicole Littleton	DTW
Cassandra Rose	Merck
Andy Jones	Dentsply Sirona
Colby Landiss	Dentsply Sirona
Shroittii Lamadieue	Bayhealth
Evan Hayes	Sharp Energy
Shane Neal	Allen Harim

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the January 11, 2018, meeting was approved.

All attendees introduced themselves.

REPORTS-

[DNREC- Bill Davis-](#)

EPCRA Reporting Program LEPC Report – March 2018

- Annual Hazardous Chemical Inventory ("Tier II") reports for 2017 with fees were due March 1st.
- During the month of January, staff from the Emergency Planning and Community Right-to-know Act (EPCRA) Reporting Program hosted a series of six workshops across the State in support of Annual Hazardous Chemical Inventory (Tier II) Reports due March 1st. Out of a total of 1069 state-wide users (responsible for over 2300 facilities), 81 attended one of the workshops. Two of the workshops were conducted jointly with a Local Emergency Planning Committee (LEPC) meeting. Two other sessions featured a bonus presentation by Erin Patterson, OSHA Area Director, to offer additional information to regulated facilities regarding Safety Data Sheets and new hazard categories as described by the Globally Harmonized Standard (GHS) of classification & labeling. *Hazardous Chemicals* under EPCRA are the same as those defined by the OSHA Hazard Communication Standard.
- **Reporting Status:**

EPCRA 312 (Tier II) Reports

(LEPC designations as reported by the Facility)

Current	Last Meeting	1 Year Ago	
3/5/18	1/5/18	3/7/17	
RY 2017	RY2016	RY2016	
1722	2184	2112	State Total
(+191 initiated)			
459	754	724	Sussex
417	472	448	Kent
734	823	806	New Castle
112	135	134	Wilmington

DEMA UPDATES- Avery Dalton – No Report

SCEMS-Glenn Marshall- No Report

DECON Trailer Updates- No Report

Kent County LEPC-David Mick/Brandon Olenick-

In Process preparing for Dover Downs for the races coming up.

New Castle County LEPC-Dave Irwin-

The LEPC meeting for New Castle County was at the Delaware State Fire School On March 12, 2018.

Hazmat Workshop Registration is now available. The workshop will be held on May 5/11/18 & 5/12/18.

Wilmington LEPC- George Giles No Report

Sussex County LEPC: Chip Stevenson

- Attended the New Castle County LEPC meeting on January 22
- Attended the SERC Planning & Training Committee meeting on February 15
- Attended the SERC meeting on March 7
- Participated in the Sussex County Water Contamination TTX on January 17
- Attended the NLE Atlantic Fury Planning meeting on February 1
- Attended the Active Shooter TTX on February 27
- Prepared the Sussex County LEPC Work Plan and Budget for FY2019

PRESENTATIONS: None

NEXT MEETING- THURSDAY, MAY 10, 2018 AT 10 A.M. AT THE SUSSEX COUNTY EMERGENCY OPERATIONS CENTER.